

## THE GOVERNING BOARD AT ST NORBERT'S

St Norbert's is a Voluntary Aided School within the Roman Catholic Diocese of Nottingham. The makeup of the Governing Board is as below:

Foundation Governors who are appointed by the Diocese

Parent Governors who are elected by fellow parents

Staff Governors who are elected by staff members

Local Authority Governor who is appointed by the Education Authority

Clerk to Governors who is employed by the Governing Board and attends all meetings

### GOVERNORS MAY BE CONTACTED VIA THE SCHOOL OFFICE

Mrs J. Havemann Bowser— Chairperson

Fr. J Burke- Parish Priest- Foundation

Mr S Pick- Foundation - Vice Chairperson

Mrs M Derewonko- Foundation

Mrs C McManamon- Foundation

Mr P Callow- Elected Parent Governor and Chair of Pupil and Personnel

Mrs H Maltby- Elected Parent Governor

Headteacher-Ex Officio Staff Governor

Clerk to the Governors

# Governors



ST. NORBERT'S  
CATHOLIC PRIMARY SCHOOL



## Parent Pocket Guide



Saint Norbert's Catholic  
Primary School



Telephone 01775 722889

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Saint Norbert's Catholic Primary School

## **Governors**

At St Norbert's we are very proud of the reputation we enjoy in the town of Spalding.

The compositions of the board of *Governors* reflect the fact that we have a very diverse community, who come from a wide variety of backgrounds. Over recent years we have recruited governors from a range of nationalities in an attempt to increase our knowledge and understanding of integration issues.

The *Governors* of our school are an integral element of our community. They support and challenge us as our "critical friends".

It is important that a *Governing Board* is strong and well led in order to make an effective contribution to the success of the school. We are most grateful to our *Governors* who work closely with the staff, parents, and pupils, in order to ensure that all pupils achieve to the best of their abilities.

We hope that this leaflet gives you more information about the role of our *Governing Board*.

Mrs J. Withers

Acting Headteacher

## **THE ROLE OF THE GOVERNING BOARD**

To set and approve the policies within which the school should operate, taking into account all relevant legal requirements.

To actively encourage and support the school while at the same time asking challenging questions to ensure that the school is progressing in an agreed fashion.

To have a high level of confidentiality as many issues discussed are of a sensitive personal nature.

*Governors* need to keep the achievement and welfare of the pupils at the top of their agenda.

To help the Headteacher carry out his/her functions to organise and manage the day to day running of the school and its staff.

The *Governing Board* is made up of people who each have their own often conflicting opinions on every subject discussed. Meetings are all conducted in a democratic manner. It is however essential that having made decisions that the board then take collective responsibility for these decisions.

## **HOW THE GOVERNING BOARD WORKS**

Meetings of the full *Governing Board* take place at least once every term.

Major decisions are approved at these meetings.

In addition to this there are three sub committees.

All *Governors* serve on at least one of these committees. The Headteacher and the Chair of *Governors* attend all meetings.

### **Our sub committees are:**

**CURRICULUM** who discuss everything to do with all subjects taught in the school, and track/monitor the progress of pupils.

**FINANCE AND PREMISES** who deal with all matters such as the school budget and all building/maintenance work required by the school.

**PUPIL AND PERSONNEL** who deal with everything to do with the staff and pupils. Much of this is of a confidential nature.

In addition to this working parties are set up for special tasks whenever they are required.

Most *Governors* are given responsibility for a subject taught in the school or area to monitor. These are monitored during school visits which are arranged through the Headteacher and subject leaders on the teaching staff.

*Governors* attend several events during the school year in order to maintain communications with any interested parties, such as:

Parent's consultation evenings and workshops

Coffee mornings

Concerts and productions

Class worships

Church services

Friends of the school events